

Date: \_\_\_\_ / \_\_\_\_ / 2014

Club Name: \_\_\_\_\_

**For the Ordinary/Extraordinary General Meeting**

to be held on \_\_\_\_\_ / \_\_\_\_ / 2014  
Day Date

**For the Annual General Meeting**

to be held on \_\_\_\_\_ / \_\_\_\_ / 2014  
Day Date

***Detailed and specific reason for non-attendance (MUST be completed) for consideration by the C&S Executive (attach extra pages if necessary):***

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***Information/opinion the club would like to be taken into consideration regarding agenda (please list agenda item & comments):***

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Club Office Bearer's signature: \_\_\_\_\_

*(please circle – President, VP, Secretary, Treasurer)*

**This form MUST be LODGED WITH and SIGNED-IN to the C&S Office at least 48 hours prior to the meeting.**