

Notice of By-Election for C&S General Representative on Tuesday 12th April 2016

The upcoming OGM at 11:00am on Tuesday 12th April 2016 (Location TBA) will feature a by-election for the position of C&S General Representative. The term of office of the elected C&S General Representative will be from Tuesday 12th April 2016 until Friday 30th September 2016.

§2.4.6: The duties of each General Representative shall be to

- (i) attend Executive Meetings and General Meetings;
- (ii) evaluate and process grant applications and reports, as prescribed in the C&S Grants Regulations;
- (iii) evaluate and process annual club registration packs, as prescribed in the C&S Affiliation Regulations;
- (iv) staff the C&S space for at least 1 hour per week; and
- (v) perform other duties, as the Executive may resolve.

Nominations for the position must be received no later than **3pm Friday 8th April 2016** via the red nominations box in the C&S Office. Hard copies of the form are available next to the box and a soft copy can be found on the C&S Website, C&S Council OGM 01-16 page.

All nominations must be submitted in accordance with section §5.4.2 of the C&S Constitution. This section reads:

§5.4.2. A nomination of a candidate for election as a C&S Office Bearer shall

- (i) be made in writing on a nomination form supplied by the Returning Officer;
- (ii) state the nominee's full name and Student number, the body (a Club or the Executive) from which s/he is being nominated, and the position held within that body;
- (iii) state all Clubs of which the nominee is a committee member, and the position held in each Club;
- (iv) include the signed consent of the nominee;
- (v) be endorsed by a Club Office Bearer of each of 2 Clubs, at least 1 of which the nominee is not a member, and include the signature, full name, Student number, Club and position held within the Club, of each endorser; and
- (vi) be delivered to the Returning Officer at least 48 hours prior the scheduled start of the General Meeting at which the election is to be held, except as prescribed in §5.4.4.

Candidates may also submit a written statement to support their nomination for inclusion in the OGM's Agenda. This statement may be up to 500 words in length and must be submitted to myself via email at secretary@monashclubs.org by 3pm Sunday 10th April 2016. Statements will only be accepted from the email account of the nominating body (e.g. Monash Astrology Society – astrology@monashclubs.org).

If there are no nominations received by the deadline then the positions shall be filled in accordance with §5.6 of the C&S Constitution.

If you have any questions regarding this process or the duties of the C&S General Representative please contact me by email at secretary@monashclubs.org

Regards
Shreeya Luthra
Returning Officer