

## Notice of By-Election for C&S General Representative on Thursday 18<sup>th</sup> May 2017 at C&S Council OGM 01/17

The upcoming OGM at 10:00am on Thursday 18<sup>th</sup> May 2017 in Rotunda Lecture Theatre R5 will feature a by-election for the position of C&S General Representative. The term of office of the elected C&S General Representative will be from Friday 16<sup>th</sup> June 2017 until Saturday 30<sup>th</sup> September 2017.

§2.4.6: The duties of each General Representative shall be to

- (i) attend Executive Meetings and General Meetings;
- (ii) evaluate and process grant applications and reports, as prescribed in the C&S Grants Regulations;
- (iii) evaluate and process annual club registration packs, as prescribed in the C&S Affiliation Regulations;
- (iv) staff the C&S space for at least 1 hour per week; and
- (v) perform other duties, as the Executive may resolve.

Nominations for the position must be received no later than **10am Monday 15<sup>th</sup> May 2017** via the red nominations box in the C&S Office. Hard copies of the form are available next to the box and a soft copy can be found on the C&S Website, C&S Council OGM 01-17 page.

All nominations must be submitted in accordance with section §5.4.2 of the C&S Constitution.

§5.4.2. A nomination of a candidate for election as a C&S Office Bearer shall:

- (i) be made in writing on a nomination form supplied by the Returning Officer;
- (ii) state the nominee's full name and Student number, the body (a Club or the Executive) from which s/he is being nominated, and the position held within that body;
- (iii) state all Clubs of which the nominee is a committee member, and the position held in each Club;
- (iv) include the signed consent of the nominee;
- (v) be endorsed by a Club Office Bearer of each of 2 Clubs, at least 1 of which the nominee is not a member, and include the signature, full name, Student number, Club and position held within the Club, of each endorser; and
- (vi) be delivered to the Returning Officer at least 72 hours prior the scheduled start of the General Meeting at which the election is to be held, except as prescribed in §5.4.4.

Candidates may also submit a written statement to support their nomination for inclusion in the OGM's Agenda. This statement may be up to 500 words in length and must be submitted to myself via email at [secretary@monashclubs.org](mailto:secretary@monashclubs.org) by 10am Monday 15<sup>th</sup> May 2017. Statements will only be accepted from the email account of the nominating body (e.g. Monash Astrology Society – [astrology@monashclubs.org](mailto:astrology@monashclubs.org)).

If there are no nominations received by the deadline then the positions shall be filled in accordance with §5.6 of the C&S Constitution.

If you have any questions regarding this process or the duties of the C&S General Representative please contact me by email at [secretary@monashclubs.org](mailto:secretary@monashclubs.org)

Regards  
Patrick Callanan  
Returning Officer