

Notice of By-Election for C&S Vice President on Thursday 17 May 2018 at C&S Council OGM 01/18

The upcoming OGM at 3:00pm on Thursday 17 May 2018 in the Campus Centre Cinema, will feature a by-election for the position of C&S Vice President. The term of office of the elected C&S Vice President will be from Wednesday 13 June 2018 until Sunday 30 September 2018.

§2.4.6: The duties of the Vice President shall be to

- (i) attend Executive Meetings and General Meetings;
- (ii) preside as chair over Executive Meetings and General Meetings, in the absence of the President;
- (iii) assist the President in her/his duties;
- (iv) perform the duties of the President if that office is vacant;
- (v) assist and liaise with Students applying to start new Clubs, in conjunction with C&S Staff Members;
- (vi) preside as chair and Returning Officer at Inaugural General Meetings of Clubs or their nominee (who must be a member of the Executive);
- (vii) submit an annual report to the AGM;
- (viii) evaluate and process grant applications and reports, as prescribed in the C&S Grants Regulations;
- (ix) staff the C&S space for at least 2 hours per week; and
- (x) perform other duties, as the Executive may resolve.

Nominations for the position must be received no later than **3:00pm Monday 14 May 2018** via the red nominations box in the C&S Office. Hard copies of the form are available next to the box and a soft copy can be found on the C&S Website, <http://www.monashclubs.org/About/Admin-News/C-S-Council-OGM-17-05-18>

All nominations must be submitted in accordance with section §5.4.2 of the C&S Constitution.

§5.4.2. A nomination of a candidate for election as a C&S Office Bearer shall:

- (i) be made in writing on a nomination form supplied by the Returning Officer;
- (ii) state the nominee's full name and Student number, the body (a Club or the Executive) from which s/he is being nominated, and the position held within that body;
- (iii) state all Clubs of which the nominee is a committee member, and the position held in each Club;
- (iv) include the signed consent of the nominee;
- (v) be endorsed by a Club Office Bearer of each of 2 Clubs, at least 1 of which the nominee is not a member, and include the signature, full name, Student number, Club and position held within the Club, of each endorser; and
- (vi) be delivered to the Returning Officer at least 72 hours prior the scheduled start of the General Meeting at which the election is to be held, except as prescribed in §5.4.4.

Candidates may also submit a written statement to support their nomination for inclusion in the OGM's Agenda. This statement may be up to 500 words in length and must be submitted to myself via email at secretary@monashclubs.org by 3:00pm Monday 14 May 2018. Statements will only be accepted from the email account of the nominating body (e.g. Monash Astrology Society – astrology@monashclubs.org).

If there are no nominations received by the deadline then the positions shall be filled in accordance with §5.6 of the C&S Constitution.

If you have any questions regarding this process or the duties of the C&S Vice President please contact me by email at secretary@monashclubs.org.

Regards

Fergus Calwell - Returning Officer